Hamilton Township Public Schools Mays Landing, New Jersey

Agenda for Regular Meeting September 28, 2020

Time: 6:30 p.m. (Executive Session) 7:00 p.m. (Regular Session)

I.	Call to Order - Ani	ne-Marie Fala, Business	Administrator	<u>Page</u>			
II.	Roll Call						
III.	Executive Session						
	-	suant to Sections 7 and 8 public shall be excluded ing discussion of:	-	•			
	PersonnelContracts						
	Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.						
Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately minutes.							
	Motion	_Second	_Vote	_			

IV. Flag Salute

V. Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City, the Atlantic County Record, The Current of Mays Landing and notices posted at the Township Clerk's Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

VI. Moment of silence for private reflection

VII. Approval of Minutes

Action		1. Motion to approve the Regular and Executive session minutes of the meeting of August 17, 2020 (attachment Minutes-1).				
	Motion		Vote			
Action		the meeting of Augu	and Executive session st 24, 2020 (attachment	21		
	Motion	Second	Vote			
Action		pprove the minutes 1, 2020 (attachment	of the Special meeting of Minutes-3).	42		
	_	Second	· · · · · · · · · · · · · · · · · · ·			

Action							ninutes of tl chment Min	ne Special meeting of utes-4).	46
			Mo	tion_		Secon	d	Vote	
Action			Sep	temb	er 15,	2020 (atta	ninutes of tl achment Mi d	-	50
	VIII.	Corı	resp	onden	ice				
	IX.		orda	ve comments from the public on tonight's agenda items in dance with the Board's policy on participation at Board ng					
	X.	Boar	rd M	[embe	r Com	ments			
	XI. Superintendent/Staff Reports								
		A.	Inf	ormat	ion It	ems			
			1.	Date	es to F	Remembe	r		
				•	Column Thurs Meeting (Exect Monday Meeting (Exect Thurs)	nbus Daysday, Oct ing – Dave day, Nove ion Day lay, Nove ing – Dave sutive Ses	ober 22, 202 ies School L ssion) 7:00 p ember 3, 202 mber 23, 202 ies School L ssion) 7:00 p vember 26 th	- Schools Closed - 0 - Board of Education hibrary - 6:00 p.m. hm. (Regular Session) 0 - Schools Closed - 20 - Board of Education hibrary - 6:00 p.m. hm. (Regular Session) and Friday, November hanksgiving Holiday	
FYI		В.	Reg	gistrat	tion/T	ransfer S	tatistics for	the Month of	52

August, 2020 (attachment Registrations)

FYI C. Presentation:

Read 180 Award Joshua Burroughs Davies School Student

Given by: Darren Palmer,
Principal, William Davies Middle School
and
Amy Carter, READ 180 ELA 7th & 8th Grade Teacher

FYI D. Presentation:

Spring 2019 NJSAL-Science Outcomes

Given by: Ramona Bregatta,
Director of Curriculum and Instruction

It may appear to the public that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before motions are placed on the agenda, the administration thoroughly reviews the information with the Superintendent of Schools. If the Superintendent is satisfied that motions are ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion. The members of the Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, they are then placed on the agenda for action at a public meeting.

XII. Committees and Recommendations

A. Instruction Committee (Curriculum and Policy): Chairperson: Mrs. Hassa

Action	1. Motion to approve local and grant funded extra-	5 3
	curricular activities and staff stipends for the 2020-	
	2021 school year (attachment Instruction-1).	
	$egin{array}{cccccccccccccccccccccccccccccccccccc$	

Action		2.	participated health train Human Serve The first parabout returns uicide preve Question, Pertificated staff will be paraprofess	d in a two-part, 3.5/ ling provided by th vices, Disaster and rt was COVID-19 C ning to school and vention gatekeeper ersuade, and Refer	(QPR). Staff included essionals. Certificated \$24.51/hour and	59
			Motion	Second	Vote	
Action		3.	Students on The Program 2020.	first reading (atta m was previously a	4 – Gifted and Talented chment Instruction-3) pproved on June 29,Vote	61
			Motion	second	vote	
Action		4.	Talented Pr Instruction-	ogram Coordinato: -4).	•	65
			Motion	Second	Vote	
Action		5.	Disease/Pan (attachment	pprove the Commu demic Addendum (t Instruction-5).	Standing Orders	67
			Motion	Second	Vote	
Action		6.	•	pprove Policy #5750 second reading (a:		85
					Vote	
	В.	Fina	ance Commit	tee – Chairperson:	Mr. Haye	
Action		1.		pprove budget tran t Finance-1):	sfers as follows	95
				July in the amount igust in the amoun	•	
			Motion	Second	Vote	

Action

FYI

3. Purchase orders issued for services, supplies 97 and equipment in the amount of \$4,695,126.38 as follows (attachment Finance-3).

Action

4. Motion to approve the following bills and payroll in the total amount of \$3,551,906.40 for the 2020-2021 school year (attachment Finance-4):

Fund	$\underline{ ext{Title}}$	<u>Amount</u>
10	General Fund	\$45,447.00
10	General Fund Payroll	120,882.30
11	Current Expense	1,533,952.10
11	Current Expense Payroll	1,187,253.63
20	Special Revenue	427,726.75
20	Special Revenue Payroll	100,416.80
50	Cafeteria	85,794.80
50	Kid's Corner	37,042.13
50	Community Education	7,780.87
50	Camp Blue Star	5,610.02
Motion_	Second	Vote

Action

5. Motion to approve the following Tuition Contracts (Hamilton Township sending District):

District	<u>Type</u>	# of Students	School Year (time frame)	Cost (pro-rated as necessary)
Pinelands	OOD	1	2020-2021 (180 days)	\$55,260.00 \$307.00/per diem
ACSSSD	OOD- Multiply Disabled	8	2020-2021	\$41,580.00/each \$231.00/per diem
ACSSSD	Pre-K Disabled	2	2020-2021	\$39,240.00/each \$218.00/per diem
ACSSSD	Severe Cognitive	2	2020-2021	\$45,000.00/each \$250.00/per diem
Motion_		Second	Vote_	

Action	6.	Motion to approve payment of all bills including construction bills between meetings with the approval of the President and Vice President. MotionSecondVote			
Action	7.	Motion to approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the months of June and July, 2020. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the months of June and July, 2020 (attachment Finance-7). MotionSecondVote	169		
Action	8.	Motion to approve the Board Secretary's Reports for the months of June and July, 2020. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that for the months of June and July, 2020, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A 16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (attachment Finance-8). MotionSecond	199		
FYI	9.	Interest Income for the months of June and July, 2020 (attachment Finance-9)	265		
FYI	10.	Receipts for the months of June and July, 2020 (attachment Finance-10)	267		
FYI	11.	Refunds for the months of June and July, 2020 (attachment Finance-11)			
FYI	12.	Capital Reserve Interest for the months of June and July, 2020 (attachment Finance-12)			
FYI	13.	Rental Income for the months of June and July, 2020 (attachment Finance-13)			
FYI	14.	Miscellaneous Revenue for the months of June and July, 2020 (attachment Finance-14)	290		

FYI	15. The monthly Budget Summary Reports for the months of June and July, 2020, has been filed by the Board Secretary with the Hamilton Township Board of Education (attachment Finance-15).
Action	16. Motion to accept the following gift cards:
	 \$50.00 for Pre-School supplies donated by Mr. and Mrs. Sadel of Mays Landing Hunger Free NJ - 150 - \$50.00 gift cards totaling \$7,500 HTEA Care Bridge - \$2,000 cash to purchase 40 \$50.00 gift cards HTEA Care Bridge - 10 - \$50.00 gift cards MotionSecond
Action	17. Motion to approve Lucca's Bakery bread and roll prices for the 2020-2021 school year (attachment Finance-17). MotionSecondVote
Action	18. Motion to approve and submit the FY 2021 (School Year July 16, 2020- October 31, 2020) DIGITAL DIVIDE Grant Budget Application (attachment Finance-18). MotionSecondVote
Action	19. Motion to accept the State FY2021 (School Year July 16, 2020- October 31, 2020) DIGITAL DIVIDE Grant Funds as indicated below:
	$\frac{Public\ Funds}{Funds} \frac{Non-Public}{Funds} \frac{Total\ Funds}{S}$ DIGITAL DIVIDE \ \\$322,398.00 \ \\$0.00 \ \\$322,398.00
	MotionSecondVote
Action	20. Motion to approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2020-2021 school year (attachment Finance-20). MotionSecondVote

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21. Motion to approve the following tuition contract (Hamilton Townships is receiving District):

<u>District</u>	<u>Type</u>	# of Students	School Year (Time Frame)	Cost (pro- rated as necessary)
Weymouth	OOD	1	2020-2021	\$20,153.00 (\$111.96 per diem) plus additional services
Egg Harbor Twp.	McKinney Vento	6	9/14/20-6/30/21	\$13,967.00
Egg Harbor Twp.	McKinney Vento	2	9/14/20-6/30/21	\$13,683.00
Motion	Seco	ond	Vote_	

Action

- 22. Motion to approve the following Contracts/Agreements for the 2020-2021 school year (attachments Finance-22):
 - Master Teacher Shared Services Agreement with Hamilton Township and Northfield City BOE at the rate of \$510.00/day for Laurie Derringer (July. 2020-June, 2021) (attachment Finance-22.1)

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- Gloucester County Special Service School District Agreement for Professional Services (July, 2020-June, 2021) (attachment Finance 22.2)
- Brett DiNovi & Associates, LLC Behavior/Educational Consultations (July, 2020-June, 2021) (attachment Finance 22.3)
- Memorandum of Agreement AtlantiCare Foundation, Inc. and the William Davies Middle School (attachment Finance 22-4)

Motion	Second	$f Vote f egin{equation} f egin{equation} f Vote f Vote f egin{equation} f Vote f egin{equation} f Vote f Vote f egin{equation} f Vote f$

Action	23. Motion to approve to accept the Federal FY2021 (School Year September 16, 2020-October 31, 2020) COVID-19 Technology Funds for Non-Public Schools Grant Funds as indicated below (all funds are to be used to purchase 1:1 instructional devices for nonpublic students 100-600):					
		t. Vincent ePaul	Public Funds \$0.00	Funds	<u>Total Funds</u> \$6,134.00	
	N	Iotion	Second	Vot	e	
Action	F d (i	raytak Vei loor installa attachment	oprove a Proposesz Hopkins Dutation at the Will Finance-24).	hie, P.C. for a liam Davies N	corridor Iiddle School	
Action	fo C	or electrica Contracting	oprove a Constr ll work at the Sl & Maint. (attac Second	haner by MJI chment Finan	Electrical ce-25).	
Action	a	mount of \$	oprove the follo 730,213.12 for the Finance-26):	_		
		<u>Fund</u> 11 20	<u>Tit</u> Current Ex Special Rev	pense	Amount \$721,805.22 8.407.90	

C. Administration Committee (Personnel and Discipline):
Chairperson: Mrs. Barr
All personnel actions are being taken by the recommendation of the Superintendent.

Motion_____Second____Vote____

Action 1. Motion to approve the following resignation (attachment Administration-1):						ns	398
			herine Aner //20, effectiv	•	s Social Worke 20	r dated	
		Motion	Sec	ond	Vote	<u> </u>	
Action	2.	Motion to Administ		ng retir	ement (attachi	ment	399
		• • Sta		Hess tea	acher, effectiv	e January	
		Motion	Sec	ond	Vote	<u>:</u>	
Action	3.	\$225/day Teaching beginning COVID-19	for substitu Certificate. g September) pandemic.	te teach This ra 29, 202	orary substitut ers that hold a ate will be in e 0 for the durat Vote	valid NJ ffect ion of the	
Action	4.		approve th tration-4 att		ing Leaves of ats):	Absences	400
			<u>Name</u>	School/ District		<u>Position</u>	
		4.1	Katelyn Carmen		Unpaid day on 9/8/20	Para	
		4.2	Tara Lyn VanSetters	Shaner	Intermittent NJ FMLA for the 2020-21 SY to care for her mother.	Para	
		4.3	Samantha Wilson	Hess	Amend maternity leave for the 2020-21 SY, using 11 sick days (9/1 - 9/18/20), 17 days of FMLA (9/21 - 10/14/20), and 27 days of NJ Family Leave (10/19 - 11/25). RTW date is 11/30/2020.	t	

4.4	Lema Nader	Shaner	EFMLA & EPSLA LOA 9/8 - 12/9/20 for child care purposes related to Covid-19. RTW date is 12/10/20.	Para
4.5	Amanda Carty	Hess	EFMLA & EPSLA LOA 9/8 - 9/30/20 for child care purposes related to Covid-19. RTW date is 10/1/20.	Nurse
4.6	Kelle Venturi	Hess	EFMLA & EPSLA LOA 10/5 - 12/23 for child care purposes related to Covid-19. RTW date is 1/4/2021.	Teacher
4.7	Gabriella Costa	Davies	Unpaid leave 12/10-12/18/20	Para
4.8	Kim Smith	Hess	EFMLA & EPSLA LOA 12/2 - 12/23 for child care purposes due related to Covid-19. RTW date is 1/4/21.	Teacher
4.9	Larry Good	Davies	Total of 4.5 unpaid days 8/24-8/29/20	Custodian
4.10	Kathryn McEvoy	Shaner	Unpaid leave 11/4/20	Teacher
4.11	Anne Nelson	Hess	NJFMLA on an intermittent basis 11/4 - 12/23 to care for her mother.	Therapist

						days 1 1/27/21 by 45 o FMLA 4/1/21.		
		N	Iotion		Second_		Vote	2
Action		5. Motion to approve the following mentors for the 2020-2021 school year:						
			• Laur	a Verzi-	-Aleszczy	k for De	eborah K	Kurtz
		N	Iotion		Second_		Vote	2
Action		2	Iotion to a 021 school Iotion	l year (a	attachme	nt Admi	inistrati	
Action			Iotion to a dministra		e new hir	es as fol	lows (at	tachments
		Name	Position	School /District	Effective	Degree /Step	Salary	Replacement for/Reason
	7.1	LaShawna Green	Social Worker	Hess	10/22/2020	MA/ O Step 1	\$56,450 Pro- rated	C. Anema - Resign
	7.2	Lesvy Lara	Custodian (PT, 25 hr/week, 10month)	Davies	10/5/2020	Cust B / Step 1	\$16,216 prorated	Kenya Long
		N	Iotion	,	Second		Vote	9

Amanda

Vaccaro

Hess

Maternity leave Teacher

for the 20-21 SY,

4.12

Action	8. Motion to approve the following start dates:						
		 9-1-20 (8/24/20 Melani) ie Lisitski, Davies V 0 (Ms. Lisitski was	viously approved on			
		Motion	Second	Vote			
Action	9.	Motion to ap effective 9/1/		g building transfers			
		 Christopher Bryz-Gornia, Hess Para-Lifeguard to the Davies School as a Para. Corrine Eng, ASL Educational Interpreter from Davies to Hess 					
		Motion	Second	Vote			
Action	10.	Hann, Davie	s Pre-K Paraprofes	oyment to Shannon sional. Vote			
Action	11.	Motion to ap	prove substitutes f	or the 2020-2021			
		•	(attachment Admin Second	istration-11). Vote			
Action	12.	2020-2021 sci 12).	• (ent Administration-			
		Motion	Second	Vote			
Action	13.	Solicitor dat Administrat	ted September 17, 2 ion-13).	·			
		Motion	Second	Vote			
Action	14.	Employment January 1, 2	prove an Interim S t Contract for John 021 (attachment Ad	Scavelli effective Iministration-14)			
		Motion	$___Second___$	Vote			

Action	beginning with the AA/BB model as outlined in the							
	District's Road Back Plan starting October 13, 2020. MotionSecondVote							
	Motionsecondvote							
Action	16. Motion to approve up to 10 additional hours/week for							
	Anthony Vaino. Mr. Vaino is currently a 15							
	hour/week Food Service Worker.							
	MotionSecondVote							
Action	17. Motion to approve the revised Job Description for							
	Food Service Supervisor (attachment							
	Administration-17)							
	MotionSecondVote							
Action	18. Motion to approve Anthony Fink as the Food Service Supervisor, with a total annual salary of \$72,500.00, pro-rated effective September 29, 2020 (attachment Administration-18).							
	Mr. Fink is a replacement for William Trackman.							
	MotionSecondVote							
	D. Operations Committee (Facilities and Transportation): Chairperson: Mr. Higbee							
Action	1. Motion to approve Reciprocal Agreements for the 2020-2021 school year (attachment Operations-1).							
	MotionSecondVote							
	XIII. Resolutions							
	XIV. Solicitor's Report							
	XV. Unfinished Business							
	XVI. New Business (consideration of additional items that may be properly presented to the Board of Education at this time)							
Action	1. Motion to approve the Hamilton Township Board of Education Goals/Action Plans for the 2020-2021 school year (attachment New Business-1)							
	Motion Second Vote							

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2. Motion to approve the 2020-2021 CSA/District Goals (attachment New Business-2).

Motion_____Second____Vote____

XVII. Receive comments from the public in accordance with the Board policy on participation at Board meeting

VIIII. Adjournment