

Hamilton Township Public Schools
Mays Landing, New Jersey

Agenda for Regular Meeting
September 28, 2020

Time: 6:30 p.m. (Executive Session) 7:00 p.m. (Regular Session)

I. Call to Order – Anne-Marie Fala, Business Administrator Page

II. Roll Call

III. Executive Session

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- **Personnel**
- **Contracts**

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately _____ minutes.

Motion_____Second_____Vote_____

IV. Flag Salute

V. Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City, the Atlantic County Record, The Current of Mays Landing and notices posted at the Township Clerk’s Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

VI. Moment of silence for private reflection

VII. Approval of Minutes

Action	1. Motion to approve the Regular and Executive session minutes of the meeting of August 17, 2020 (attachment Minutes-1). Motion_____Second_____Vote_____	17
Action	Motion to approve the Regular and Executive session minutes of the meeting of August 24, 2020 (attachment Minutes-2). Motion_____Second_____Vote_____	21
Action	Motion to approve the minutes of the Special meeting of September 1, 2020 (attachment Minutes-3). Motion_____Second_____Vote_____	42

Action	Motion to approve the minutes of the Special meeting of September 3, 2020 (attachment Minutes-4). Motion_____Second_____Vote_____	46
Action	Motion to approve the minutes of the Special meeting of September 15, 2020 (attachment Minutes-5). Motion_____Second_____Vote_____	50

VIII. Correspondence

IX. Receive comments from the public on tonight’s agenda items in accordance with the Board's policy on participation at Board meeting

X. Board Member Comments

XI. Superintendent/Staff Reports

A. Information Items

1. Dates to Remember

- **Monday, October 12, 2020 – Schools Closed – Columbus Day**
- **Thursday, October 22, 2020 - Board of Education Meeting – Davies School Library – 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)**
- **Tuesday, November 3, 2020 – Schools Closed – Election Day**
- **Monday, November 23, 2020 - Board of Education Meeting – Davies School Library – 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)**
- **Thursday, November 26th and Friday, November 27, 2020 – Schools Closed – Thanksgiving Holiday**

FYI	B. Registration/Transfer Statistics for the Month of August, 2020 (attachment Registrations)	52
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FYI

C. *Presentation:*

Read 180 Award
Joshua Burroughs
Davies School Student

Given by: Darren Palmer,
Principal, William Davies Middle School
and
Amy Carter, READ 180 ELA 7th & 8th Grade Teacher

FYI

D. *Presentation:*

Spring 2019 NJSAL-Science Outcomes

Given by: Ramona Bregatta,
Director of Curriculum and Instruction

It may appear to the public that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before motions are placed on the agenda, the administration thoroughly reviews the information with the Superintendent of Schools. If the Superintendent is satisfied that motions are ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion. The members of the Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, they are then placed on the agenda for action at a public meeting.

XII. Committees and Recommendations

A. Instruction Committee (Curriculum and Policy):
Chairperson: Mrs. Hassa

Action

1. Motion to approve local and grant funded extra-curricular activities and staff stipends for the 2020-2021 school year (attachment Instruction-1).
Motion _____ Second _____ Vote _____

53

Action	6. Motion to approve payment of all bills including construction bills between meetings with the approval of the President and Vice President. Motion_____Second_____Vote_____	
Action	7. Motion to approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the months of June and July, 2020. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the months of June and July, 2020 (attachment Finance-7). Motion_____Second_____Vote_____	169
Action	8. Motion to approve the Board Secretary's Reports for the months of June and July, 2020. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that for the months of June and July, 2020, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A 16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (attachment Finance-8). Motion_____Second_____Vote_____	199
FYI	9. Interest Income for the months of June and July, 2020 (attachment Finance-9)	265
FYI	10. Receipts for the months of June and July, 2020 (attachment Finance-10)	267
FYI	11. Refunds for the months of June and July, 2020 (attachment Finance-11)	282
FYI	12. Capital Reserve Interest for the months of June and July, 2020 (attachment Finance-12)	286
FYI	13. Rental Income for the months of June and July, 2020 (attachment Finance-13)	288
FYI	14. Miscellaneous Revenue for the months of June and July, 2020 (attachment Finance-14)	290

Action

21. Motion to approve the following tuition contract (Hamilton Townships is receiving District):

<u>District</u>	<u>Type</u>	<u># of Students</u>	<u>School Year (Time Frame)</u>	<u>Cost (pro-rated as necessary)</u>
Weymouth	OOD	1	2020-2021	\$20,153.00 (\$111.96 per diem) plus additional services
Egg Harbor Twp.	McKinney Vento	6	9/14/20-6/30/21	\$13,967.00
Egg Harbor Twp.	McKinney Vento	2	9/14/20-6/30/21	\$13,683.00

Motion_____Second_____Vote_____

Action

22. Motion to approve the following Contracts/Agreements for the 2020-2021 school year (attachments Finance-22):

371

- **Master Teacher Shared Services Agreement with Hamilton Township and Northfield City BOE at the rate of \$510.00/day for Laurie Derringer (July, 2020-June, 2021) (attachment Finance-22.1)**
- **Gloucester County Special Service School District Agreement for Professional Services (July, 2020-June, 2021) (attachment Finance 22.2)**
- **Brett DiNovi & Associates, LLC Behavior/Educational Consultations (July, 2020-June, 2021) (attachment Finance 22.3)**
- **Memorandum of Agreement AtlantiCare Foundation, Inc. and the William Davies Middle School (attachment Finance 22-4)**

Motion_____Second_____Vote_____

Action 1. **Motion to approve the following resignations (attachment Administration-1):** **398**

- **Catherine Anema, Hess Social Worker dated 8/24/20, effective 10/25/20**

Motion_____Second_____Vote_____

Action 2. **Motion to the following retirement (attachment Administration-2):** **399**

- **Stacy Weiner, Hess teacher, effective January 1, 2021**

Motion_____Second_____Vote_____

Action 3. **Motion to approve the temporary substitute rate of \$225/day for substitute teachers that hold a valid NJ Teaching Certificate. This rate will be in effect beginning September 29, 2020 for the duration of the COVID-19 pandemic.**

Motion_____Second_____Vote_____

Action 4. **Motion to approve the following Leaves of Absences (Administration-4 attachments):** **400**

	<u>Name</u>	<u>School/ District</u>	<u>Leave</u>	<u>Position</u>
4.1	Katelyn Carmen	Hess	Unpaid day on 9/8/20	Para
4.2	Tara Lyn VanSetters	Shaner	Intermittent NJ FMLA for the 2020-21 SY to care for her mother.	Para
4.3	Samantha Wilson	Hess	Amend maternity leave for the 2020-21 SY, using 11 sick days (9/1 - 9/18/20), 17 days of FMLA (9/21 - 10/14/20), and 27 days of NJ Family Leave (10/19 - 11/25). RTW date is 11/30/2020.	School Psychologis t

4.4	Lema Nader	Shaner	EFMLA & EPSLA LOA 9/8 - 12/9/20 for child care purposes related to Covid-19. RTW date is 12/10/20.	Para
4.5	Amanda Carty	Hess	EFMLA & EPSLA LOA 9/8 - 9/30/20 for child care purposes related to Covid-19. RTW date is 10/1/20.	Nurse
4.6	Kelle Venturi	Hess	EFMLA & EPSLA LOA 10/5 - 12/23 for child care purposes related to Covid-19. RTW date is 1/4/2021.	Teacher
4.7	Gabriella Costa	Davies	Unpaid leave 12/10-12/18/20	Para
4.8	Kim Smith	Hess	EFMLA & EPSLA LOA 12/2 - 12/23 for child care purposes due related to Covid-19. RTW date is 1/4/21.	Teacher
4.9	Larry Good	Davies	Total of 4.5 unpaid days 8/24-8/29/20	Custodian
4.10	Kathryn McEvoy	Shaner	Unpaid leave 11/4/20	Teacher
4.11	Anne Nelson	Hess	NJFMLA on an intermittent basis 11/4 - 12/23 to care for her mother.	Speech Therapist

4.12 Amanda Hess Maternity leave Teacher
 Vaccaro for the 20-21 SY,
 using 35 sick
 days 11/30/20 -
 1/27/21, followed
 by 45 days of NJ
 FMLA 1/28 -
 4/1/21. RTW
 date is 4/12/21.

Motion_____Second_____Vote_____

Action

5. Motion to approve the following mentors for the 2020-2021 school year:

- Laura Verzi-Aleszczyk for Deborah Kurtz

Motion_____Second_____Vote_____

Action

6. Motion to approve Kid's Corner staff for the 2020-2021 school year (attachment Administration-6).

411

Motion_____Second_____Vote_____

Action

7. Motion to approve new hires as follows (attachments Administration-7)

412

Name	Position	School /District	Effective	Degree /Step	Salary	Replacement for/Reason
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7.1

LaShawna Green	Social Worker	Hess	10/22/2020	MA/ Step 1	\$56,450 Pro-rated	C. Anema - Resign
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7.2

Lesvy Lara	Custodian (PT, 25 hr/week, 10month)	Davies	10/5/2020	Cust B / Step 1	\$16,216 prorated	Kenya Long
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Motion_____Second_____Vote_____

- Action** **8. Motion to approve the following start dates:**
- **Kristi Young, Davies Pre-School teacher –**
 - **9-1-20 (Ms. Young was previously approved on 8/24/20)**
 - **Melanie Lisitski, Davies Vice Principal –**
10/26/20 (Ms. Lisitski was previously approved on 8/24/20)
- Motion_____Second_____Vote_____
- Action** **9. Motion to approve the following building transfers effective 9/1/20:**
- **Christopher Bryz-Gornia, Hess Para-Lifeguard to the Davies School as a Para.**
 - **Corrine Eng, ASL Educational Interpreter from Davies to Hess**
- Motion_____Second_____Vote_____
- Action** **10. Motion to Rescind offer of employment to Shannon Hann, Davies Pre-K Paraprofessional.**
- Motion_____Second_____Vote_____
- Action** **11. Motion to approve substitutes for the 2020-2021 school year (attachment Administration-11).** **417**
- Motion_____Second_____Vote_____
- Action** **12. Motion to approve a fieldwork placement for the 2020-2021 school year (attachment Administration-12).** **418**
- Motion_____Second_____Vote_____
- Action** **13. Motion to accept a resignation from Eric Goldstein, Solicitor dated September 17, 2020 (attachment Administration-13).** **419**
- Motion_____Second_____Vote_____
- Action** **14. Motion to approve an Interim Superintendent Employment Contract for John Scavelli effective January 1, 2021 (attachment Administration-14)** **421**
- Motion_____Second_____Vote_____

- Action** 15. **Motion to approve in-person hybrid instruction beginning with the AA/BB model as outlined in the District’s Road Back Plan starting October 13, 2020.**
Motion_____Second_____Vote_____
- Action** 16. **Motion to approve up to 10 additional hours/week for Anthony Vaino. Mr. Vaino is currently a 15 hour/week Food Service Worker.**
Motion_____Second_____Vote_____
- Action** 17. **Motion to approve the revised Job Description for Food Service Supervisor (attachment Administration-17)** 427
Motion_____Second_____Vote_____
- Action** 18. **Motion to approve Anthony Fink as the Food Service Supervisor, with a total annual salary of \$72,500.00, pro-rated effective September 29, 2020 (attachment Administration-18).** 429
- Mr. Fink is a replacement for William Trackman.**
- Motion_____Second_____Vote_____**

**D. Operations Committee (Facilities and Transportation):
Chairperson: Mr. Higbee**

- Action** 1. **Motion to approve Reciprocal Agreements for the 2020-2021 school year (attachment Operations-1).** 431
Motion_____Second_____Vote_____

XIII. Resolutions

XIV. Solicitor’s Report

XV. Unfinished Business

XVI. New Business (consideration of additional items that may be properly presented to the Board of Education at this time)

- Action** 1. **Motion to approve the Hamilton Township Board of Education Goals/Action Plans for the 2020-2021 school year (attachment New Business-1)** 435
Motion_____Second_____Vote_____

Action

- 2. Motion to approve the 2020-2021 CSA/District Goals (attachment New Business-2) 436**
Motion_____Second_____Vote_____

XVII. Receive comments from the public in accordance with the Board policy on participation at Board meeting

VIII. Adjournment